

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	David O'Donoghue		Telephone number: 0113 378 7500
Subject²:	Active Travel Fund – Tranche 2 Programme		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Chief Officer, Highways and Transportation;</p> <ul style="list-style-type: none"> a) Noted the contents of this report; b) Noted the specific requirements associated to the funding in terms of timescales, consultation, compliance with LTN 1/20 and reallocation of road space; c) Reviewed and approved the proposed list of schemes that form part of the Tranche 2 Active Travel Fund programme for Leeds City Council as described in Appendix A to this report and note that the total cost of the schemes exceeds the available budget; d) Gave authority to commence engagement, consultation, detailed design, and implementation of the tranche 2 programme as detailed in Appendix A; e) Gave authority to incur capital expenditure of £2.7m to deliver a package of schemes as detailed in Appendix A, being funded from a new Government grant; f) Gave authority to request the City Solicitor to advertise any Traffic Regulation Orders (Movement Order, Waiting Restriction Order or Experimental Order) as required to address/ resolve the problems identified for each scheme as detailed in Appendix A, and if no valid objections are received, to make, seal and implement the Orders as advertised; 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>g) Gave authority to request the City Solicitor to draft and advertise a Notice under the section 90C of the Highways Act 1980 for the implementation of traffic calming features (speed tables and speed cushions) as required;</p> <p>h) Gave authority to introduce cycle tracks to be constructed under the powers contained under the provisions of section 65(1) of the Highways Act 1980 for shared joint use by pedal cyclists and pedestrians; and</p> <p>i) Agreed to receive further reports as may be required to address any objections received to advertised notices or other matters arising from the detailed scheme proposals.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The decision is required to confirm the proposed programme of works and give authority for Officers to proceed with the delivery of the package.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	Armley, Beeston & Holbeck, Bramley & Stanningley, Burmantofts & Richmond Hill, Calverley & Farsley, Chapel Allerton, Farnley & Wortley, Garforth & Swillington, Headingley & Hyde Park, Horsforth, Hunslet & Riverside, Kirkstall, Middleton Park, Moortown, Otley & Yeadon, Weetwood
Details of consultation undertaken⁴:	<p>Executive Member – Cllr Helen Hayden, Executive Member for Infrastructure and Climate, has been fully briefed on the programme 18/03/21</p> <p>Ward Councillors – Detailed consultation to take place during the development of the schemes</p> <p>Others</p> <ul style="list-style-type: none"> • Cycle forum sub-group and Bus Operators have been provided overview of the programme.
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <ul style="list-style-type: none"> • The full programme needs to be committed and delivered, as far as

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	possible, by March 2022.		
List of Forthcoming Key Decisions⁵	Date Added to List:- 6 th May 2021		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett, Chief Officer, Highways & Transportation		
	Signature <i>G J Bartlett</i>	Date: 15/06/21	

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.